REQUEST FOR ACCESS TO PROTECTED DATA

Data User: Please fill out and deliver this form to the data owner of the data to which you are requesting access.

Data Owner (or designee): Please retain a copy of this document for you records. You will need to renew this request annually.

Name of Data User: _____

To what protected data are you requesting access?

For what business purpose will you use this data?

I certify that I will comply with all applicable SSU and CSU policies, standards, and procedures, all applicable local, state, and federal laws, and all applicable contractual requirements pertaining to the use of protected data, including but not limited to the Information Security Data Classification Standard.

_____ _____

Signature of Data User Date

_____ _____

Signature of Data Owner (or designee) Date

Renewal History

Data Owner Initials: _____ Date: _____

Data Owner Initials: _____ Date: _____

Data Owner Initials: _____ Date: _____

Data Owner Initials: _____ Date: _____

Data Owner Initials: _____ Date: _____