

Exchange on Mobile Android Device

1. From the main Android Menu, select Email



2. Select to add a new account and enter your SSU email and password

ADD NEW ACCOUNT		
	seawolf@sonoma.edu	
	your password	
	Show password	

3. Select Exchange ActiveSync from the available options









4. Enter the settings listed below and select "Next" when you are finished. Some settings may not be available depending on your device's OS.

		< EXCHANGE SERVER SETTINGS
		ACCOUNT
		Email address seawolf@sonoma.edu
Email Address: Domain\username: Password:	seawolfID@sonoma.edu SOLAR\seawolfID SSU Password	Domain\username SOLAR\seawolf
Exchange server: Use secure	exchange.sonoma.edu	Password your password
connection (SSL): Port:	Enable 443	Show password
		SERVER SETTINGS
		Exchange server
		exchange.sonoma.edu
		Use secure connection (SSL)
		O Use client certificate

5. If your phone does not have a passcode or fingerprint recognition setup, it will require you to do so in order to use SSU's Exchange server.

6. Select OK from the remote security administration dialogue box

Remote security	aunninstration	•
Server exchange be able to remot security features Continue?	e.sonoma.edu n ely control som s on your device	nust le







6. Select your desired settings and tap "Next" when you are finished

	👫 😤 📶 77% 🖹 9:56 AM
< MANUAL SETUP	
Period to sync Email	
3 days 💌	
Sync schedule	
Auto (when received)	*
Emails retrieval size	
50 KB 🔻	
Period to sync Calendar	
2 weeks 💌	
🤣 Notify me when	email arrives
Sync Contacts	
Sync Calendar	
Sync Task	
Cure Manager	
	NEXT

7. Select "Activate" on the next prompt. These notifications are simply default Microsoft Exchange ActiveSync (EAS) messages. The language is written by the Android device manufacturers. The IT department does not remotely control user devices, in any way, shape, or form

Email ever exchange sonoma edu must be able	 Monitor screen unlock attempts Monitor number of incorrect passwords entered when unlocking screen, and lock phone or erase all phone data if too many incorrect passwords are entered. 	
ctivating administrator will allow Email to erform the following operations: Erase all data	 Lock the screen Control how and when the screen locks Set screen unlock password expiration Control how frequently the screen unlock 	
performing factory data reset. Set password rules Control the screen unlock password length and observer restrictions	CANCEL ACTIVATE	



8. Set a name for your email account and select "Done". You should now be able to send and receive email through your SSU account.

EDIT NAMES

Your account has been set up. You can now change your account name and your name for outgoing email.

Account name (optional) Seawolf@sonoma.edu





