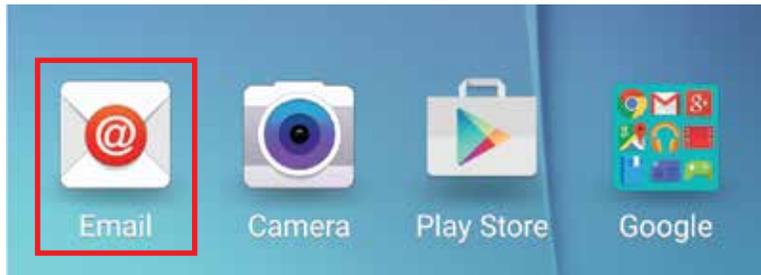


Exchange on Mobile Android Device

1. From the main Android Menu, select Email



2. Select to add a new account and enter your SSU email and password

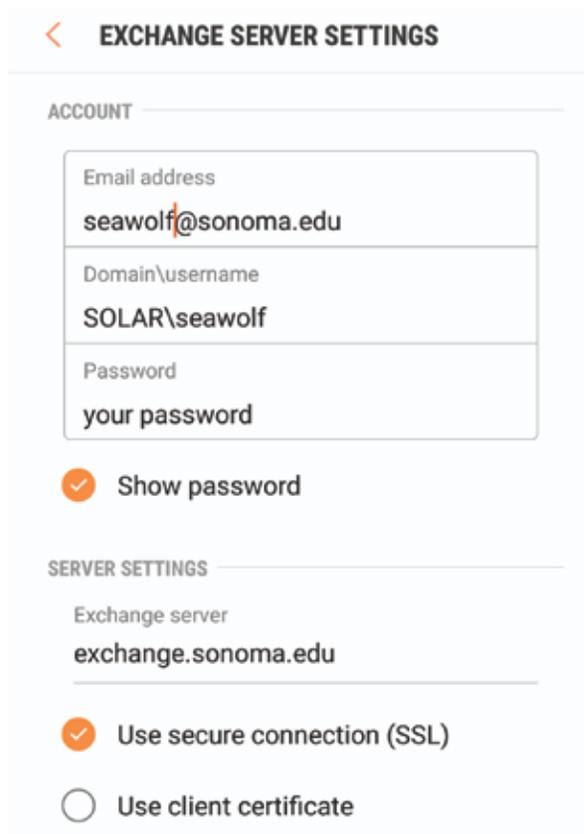
A screenshot of the 'ADD NEW ACCOUNT' screen. The title 'ADD NEW ACCOUNT' is at the top. Below it are two input fields: the first contains 'seawolf@sonoma.edu' and the second contains 'your password' with a cursor. Below the fields is a checkbox with an orange checkmark and the text 'Show password'.

3. Select Exchange ActiveSync from the available options

A screenshot of the 'Select account type' screen. The title 'Select account type' is at the top. Below it are three options: 'POP3 account', 'IMAP account', and 'Microsoft Exchange ActiveSync'. The 'Microsoft Exchange ActiveSync' option is highlighted with a red rectangular box.

4. Enter the settings listed below and select "Next" when you are finished. Some settings may not be available depending on your device's OS.

Email Address: **seawolfID@sonoma.edu**
Domain\username: **SOLAR\seawolfID**
Password: **SSU Password**
Exchange server: **exchange.sonoma.edu**
Use secure connection (SSL): **Enable**
Port: **443**



< EXCHANGE SERVER SETTINGS

ACCOUNT

Email address
seawolfID@sonoma.edu

Domain\username
SOLAR\seawolfID

Password
your password

Show password

SERVER SETTINGS

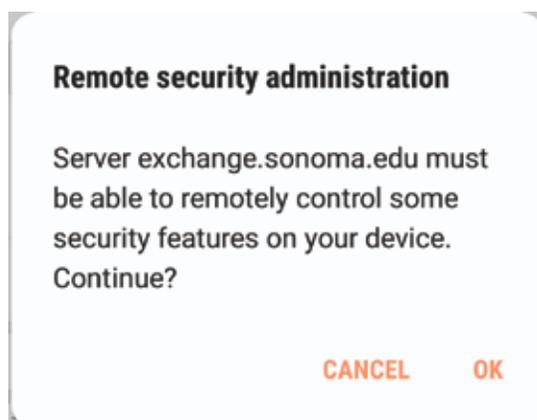
Exchange server
exchange.sonoma.edu

Use secure connection (SSL)

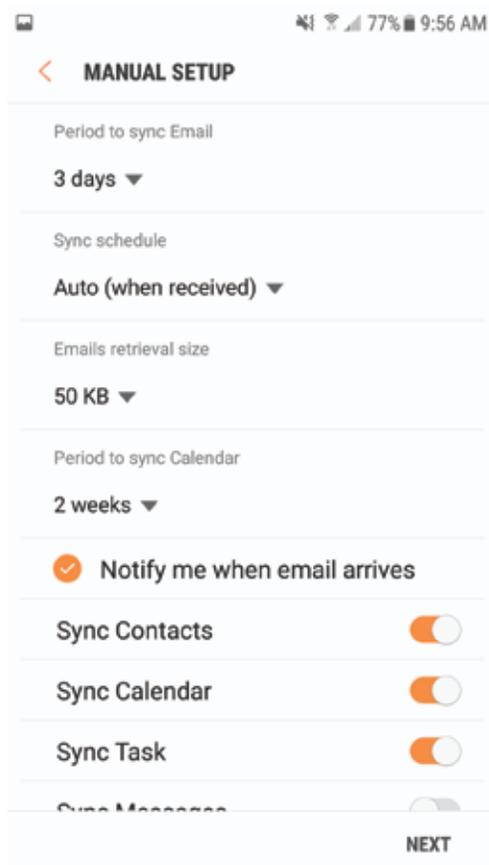
Use client certificate

5. If your phone does not have a passcode or fingerprint recognition setup, it will require you to do so in order to use SSU's Exchange server.

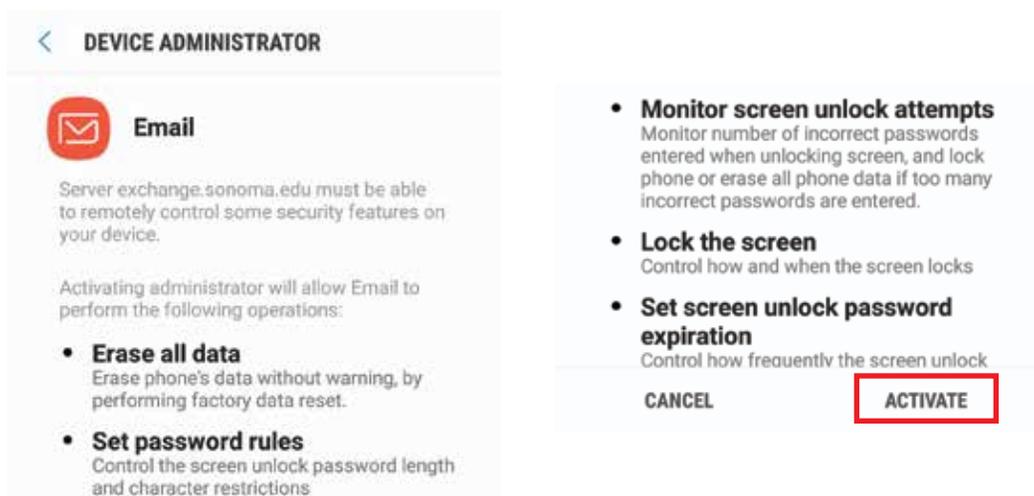
6. Select OK from the remote security administration dialogue box



6. Select your desired settings and tap “Next” when you are finished



7. Select “Activate” on the next prompt. These notifications are simply default Microsoft Exchange ActiveSync (EAS) messages. The language is written by the Android device manufacturers. The IT department does not remotely control user devices, in any way, shape, or form



8. Set a name for your email account and select "Done". You should now be able to send and receive email through your SSU account.

EDIT NAMES

Your account has been set up. You can now change your account name and your name for outgoing email.

Account name (optional)

Seawolf@sonoma.edu

